

# Saskatchewan Cemetery Care and Maintenance Program (SCCMP)

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## Guidelines

### Program

The Saskatchewan Cemetery Care and Maintenance Program (SCCMP) is a pilot project focussed on the care and maintenance of abandoned and/or neglected cemeteries throughout Saskatchewan. One-time funding has been received from the Saskatchewan Government, Ministry of Justice and Attorney General to assist with this program. The program is designed to assist individuals, families, landowners, churches, community groups, cemetery committees and service groups to restore, care and maintain an abandoned and/or neglected cemetery. The funds are available on a matching funds basis. The SCCMP is administered by the Saskatchewan Genealogical Society.

Upon acceptance of an application the Saskatchewan Genealogical Society is available to assist with the location and contact of cemetery owners, organizing workshops, helping with initial survey, helping locate appropriate resources, as well as assist with the development plan.

### Funding

- Grants are available on a matching funds basis, up to a maximum of \$1,000.00.
- Funding will be provided in instalments; initial grant payment of 75% and the remainder on the completion of project.
- As this is a pilot project applications will be assessed on greatest need.

### Eligibility

- Eligible applicants include individuals, families, landowners, churches, cemetery committees, community groups and service groups.
- Cemeteries are within the borders of the Province of Saskatchewan.
- Cemeteries are in a neglected or abandoned state.
- Funding not available for Rural Municipalities or government funded organizations, ie. Recreation Boards.

## **Eligible Care and Maintenance Expenses** (for the purpose of receiving funding)

- Purchase of equipment, ie. lawnmower, whippers, hedge clippers, tree trimmers, and other landscaping equipment.
- Purchase and/or repair of onsite buildings, ie. equipment shed.
- Rental of equipment required to remove debris.
- Purchase and/or repair of fences and gates.
- Restoration of stones, including hiring professional masons.

## **Accountability**

- Proof of completion of work will be provided to the Saskatchewan Genealogical Society in the form of a project report and photos.
- It is understood that some projects may take longer to complete due to environmental conditions, unavailable labour and other extraordinary conditions. Should the project not be completed within six months of receipt of funding, the recipient of the grant will provide the Saskatchewan Genealogical Society with a project report indicating reasons why the identified care and maintenance could not be completed, and provide an alternative completion date.

## **Training**

- Training for the care and maintenance of cemeteries will be provided to volunteer groups who request a workshop. The workshop will be provided by the Western Canadian Cemeteries Association.

## **Application**

- Complete SCCMP Permission to Visit, Clean and/or Restore a Cemetery (Form SCCMP-1)
- Complete Saskatchewan Cemetery Care and Maintenance Program General Cemetery Survey Form (Form SCCMP-2)
- Provide photos of the cemetery.
- Complete Saskatchewan Cemetery Care and Maintenance Program Application (Form SCCMP-3)
- On approval of application, volunteers complete Release of Liability waiver (Form SCCMP-4)

CONTACT:

Saskatchewan Genealogical Society

Box 1894, Regina, SK S4P 3E1

Ph: (306) 780-9207, Fx: (306) 780-3615

E-mail: [ed.sgs@sasktel.net](mailto:ed.sgs@sasktel.net)

[www.saskgenealogy.ca](http://www.saskgenealogy.ca)

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